

Commissioners
John Creighton
Chair and President
Bill Bryant
Patricia Davis
Lloyd Hara
Gael Tarleton



Tay Yoshitani
Chief Executive Officer

P.O. Box 1209
Seattle, Washington 98111
www.portseattle.org
206.728.3000

An audio of the meeting proceedings and meeting materials are available on the Port of Seattle web site - <http://www.portseattle.org/about/organization/commission.shtml>

(The approximate point in the audio recording for the specific item is identified by minutes and seconds; example: 01:30.)

**APPROVED MINUTES
COMMISSION SPECIAL WORK SESSION JULY 1, 2008**

The Port of Seattle Commission met in a special work session at 3:00 p.m., Tuesday, July 1, 2008 in the Commission Chambers at Pier 69, 2711 Alaskan Way, Seattle, WA. Commissioners Bryant, Creighton, Davis, Hara and Tarleton were present.

1. CALL TO ORDER

The regular meeting was called to order at 3:10 p.m. by John Creighton, Chair and President.

EXECUTIVE SESSION pursuant to RCW 42.30.110

None.

PLEDGE OF ALLEGIANCE

2. (00:01:38) Motion for approval of minutes of the Special Joint Work Session with the Port of Tacoma Commission on April 1, 2008 – Tarleton

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Tarleton (4)

Commissioner Hara was absent from the subject meeting.

Motion for approval of minutes of the Special Meeting of May 12, 2008 – Bryant

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

Motion for approval of minutes of the Work Session of June 3, 2008 – Hara

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

3. (00:02:45) FOR ACTION - Request for authorization for transmittal of the SAO's Annual Report Summary for the Performance Audit Report to the State Auditor.

Request Document: Commission Agenda [Memorandum](#) dated June 27, 2008 from Dakota Chamberlain, Manager, Seaport Project Management

Presenter: Mr. Chamberlain

CEO Yoshitani briefly spoke about the work done by staff so far in response to the State Auditor's Office (SAO) Performance Audit.

Mr. Chamberlain gave further background on changes that have been implemented since the performance audit, and commented on the size of the report. He stated that a summary was included in volume 1 of the report, and the additional 8 volumes contained the supporting information. Volume 1 was provided to the Commissioners; was available to the public; is by reference, made a part of these minutes; is marked Exhibit 'A;' and is on file in Port offices. He noted that Volume 1 of the report would also be posted to the Port's website and that copies of the full report would be available on disc by request at the website.

Following the presentation, Commissioner Creighton noted that the Commission planned to hold a special meeting on July 31, from 7-9:00 p.m. at Pier 69, which would be open to the public for comment on the Port's response to the SAO performance audit. He also stated that there would be a similar meeting to be held sometime in August, which would be held outside of the Port in the community.

Motion for approval of Item 3 – Hara

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

4. (00:25:37) Briefing on Proposed Changes to Resolution No. 3181

Presentation Documents: Commission Agenda [Memorandum](#) dated June 25, 2008 from Tom Barnard, Policy Analyst and computer slide presentation titled, “Briefing: Resolution 3181.”

Presenter: Mr. Barnard

Topics reviewed:

- Background
- Major Revisions
- Major Projects
- Defining and Reporting
- Upcoming Work

5. (00:48:32) FOR ACTION – Resolution No. 3600; Authorizing issuance and sale of Customer Facility Charge revenue bonds in two series in aggregate principal amount not to exceed \$425,000,000 for the purpose of paying costs of designing, constructing and equipping a consolidated Rental Car Facility and related road improvements; delegating authority for the sale of the bonds and the preparation and dissemination of a preliminary and final official statement, and providing for ongoing disclosure.

a. Amending Resolution No. 3600

b. Second Reading and Final Passage of Resolution No. 3600, as Amended

Request Document: Commission Agenda [Memorandum](#) dated June 26, 2008 from Elizabeth Morrison, Senior Manager, Corporate Finance

Presenters: Ms. Morrison and Dick King, Lehman Brothers

Ms. Morrison clarified changes since the First Reading of Resolution No. 3600, which would be incorporated within the requested amendment. She also noted that within the Memorandum which had been distributed for today’s meeting, the maximum principal amount shown was \$415,000,000 and that part of the amendment would revise that number to \$425,000,000.

Motion to amend Resolution No. 3600 – Hara

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

Motion for Second Reading and Final Passage of Resolution No. [3600](#), as Amended – Hara

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

6. (01:13:32) FOR ACTION – Resolution No. 3599; Amending and restating Resolution No. 3542, authorizing Port staff to raise the Customer Facility Charge (CFC) to pay the Port’s obligations under the Lease Agreement for the Consolidated Rental Car Facility and requiring Port staff to raise the CFC to satisfy all obligations of the Bonds, as that term is defined in Resolution No. 3599, and repealing all former resolutions regarding Customer Facility Charges.

a. Amending Resolution No. 3599

b. Second Reading and Final Passage of Resolution No. 3599, as Amended

Request Document: Commission Agenda [Memorandum](#) dated June 26, 2008 from James R. Schone, Director, Aviation Business Development

Presenters: Mark Reis, Managing Director, Aviation Division and Borgan Anderson, Manager, Aviation Finance and Budget

Mr. Reis summarized the categories of the proposed amendments to the Resolution

For the record, Mr. Reis clarified that the bonding rating is based on a single source of revenue, and not committing other funds.

Commissioner Bryant noted that suggestions made by the Commission at the First Reading had, in fact, been incorporated into the proposed amendments to the Resolution, and that these suggestions tied commission oversight to metrics associated with the finances of this project and took into account higher inflation and the possibility of reduced demand .

Motion to amend Resolution No. 3599 – Bryant

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

Motion for Second Reading and Final Passage of Resolution No. [3599](#), as Amended – Bryant

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

7. (01:21:02) FOR ACTION – Request for approval of CEO Goals and Objectives for 2008

Commissioner Davis suggested that the item today should be for discussion purposes only, with a return to the Commission at a future meeting for taking action on the CEO Goals and Objectives.

Following Commission discussion and input regarding the goals and objectives, Commissioner Creighton suggested that Mr. Yoshitani and Commissioner Hara work together on a final draft of the CEO Goals and Objectives, incorporating suggestions made by the Commission, and return for approval at the next meeting.

(01:39:53) Prior to adjourning, reports were given on the following Commission travel:

Commissioner Creighton reported on his recent Trade Development Alliance Study Mission to Helsinki, Finland

Commissioner Davis also spoke about her attendance at the Study Mission in Helsinki. She also commented on her recent attendance at a meeting with a group from Dubai, which was hosted by the Port of Tacoma.

8. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:04 p.m.

(A digital recording of the meeting is available on the Port's website.)

Bill Bryant
Secretary